



Sports House, Suite 2.12
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ABN 45 476 392 018

Australian Junior Volleyball Championships (AJVC) - Queensland State Teams 2018

POSITION DESCRIPTION

Position:	Head Coach
Status:	Voluntary
Location:	Brisbane (Training) / Gold Coast (Championships)
Reports to:	VQ Coaching Director and VQ State Teams Co-ordinator
Term:	From appointment to conclusion of reporting processes
Commitment	Approximately 40-50 hours plus tournaments. Trainings usually scheduled for Saturday afternoon

Primary Purpose of the Position

To prepare, develop, and implement the relevant AJVC State Team program to ensure a successful result at the Australian Junior Volleyball Championships.

Available Programs

In 2018 this will include girls and boys programs for each of the Under 15, 17, and 19 age divisions. A Head Coach will be appointed to lead one of these six programs.

Your Expenses

Event related costs (e.g. travel, accommodation) for team officials will be paid for by Volleyball Queensland. Other program expenses incurred *may* be reimbursed, but require prior written approval from the VQ State Teams Coordinator and/or General Manager. Requests for reimbursement of expenses must be in writing.

Essential Selection Criteria

- Current Volleyball Australia Level 2 Volleyball accreditation (new system) with Level 3 preferred
- Current Volleyball Queensland membership
- Current "Working with Children Check" Blue Card
- Selection Panel's Assessment of Competencies as submitted by applicants
- Suitability in terms of behaviour, ethics, and attitude to represent the state and be a good role model for athletes

Responsibilities

- Selection of relevant state team training squad, in collaboration and consultation with the VQ State Coaching Director
- Provide input if requested regarding the selection of other team staff
- Liaise with Volleyball Queensland in regards to training schedule (dates, times, venues, equipment etc.)
- Liaise with Volleyball Queensland in regards to program costs and player levies
- Provide Volleyball Queensland with an outline of the aims and objectives of the program
- Final selection of relevant state team/s (including recommendations of captain/s), in collaboration and consultation with the VQ State Coaching Director.
- Establish roles and responsibilities of all team support staff
- Provide leadership, communication, and feedback to Team Coaches and Team Manager

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- Provide clear communication to all athletes and their parents/guardians/carers with respect to training schedules, selections, and wider program details. VQ to be included in these correspondence pieces
- Supervise all team training sessions
- Be responsible for all equipment provided to the team by Volleyball Queensland
- Ensure all relevant paperwork is submitted to the Volleyball Queensland office by the requested deadlines (e.g. team lists)
- Nominate teams for Dragon's Flaming Chalice by 16 April 2018
- Liaise with other team staff to co-ordinate arrangements for athletes and team staff meals during the competition
- Address all behaviour management issues that may arise in the program and liaise with the Volleyball Queensland office in this regard to enforce the Code of Conduct (this document can be found on the VQ website under the "Representative" tab)
- Oversee the preparation and match performance throughout the Australian Junior Volleyball Championships
- Ensure incident reports are submitted as soon as possible in regards to any injuries or behaviour management issues within the program
- Assist Volleyball Queensland talent identification and development camp programs throughout the year
- Mentor and assist new coaches
- Attend the Queensland State Teams de-brief or provide a written report to the Volleyball Queensland office
- Program Head Coaches are to provide a written performance evaluation of other team staff within their program, at the conclusion of the championships
- Other duties as required by Volleyball Queensland in relation to the relevant state team program

Key Dates

- 24 – 25 March 2018, State Team Trials, The Gap SHS or Earnshaw College (TBC)
- 05 – 07 May 2018, Dragon's The Flaming Chalice, venue TBC
- 21 – 22 July 2018, Downunder Tournament (U15 and U17 Girls), Gold Coast
- 30 September – 06 October 2018, AJVC, Coomera Sports Centre Gold Coast

Applications

To apply, complete the online application, Assessment of Competencies forms and Coaching Resume on the VQ website before the closing date as listed below. You will need your VA Coach accreditation certificate, Volleyball Queensland membership details, and "Working with Children Check" Blue Card available when completing this process.

- Closing date for Head Coach applications is **Monday, 04 December 2017**.
- Interviews for shortlisted candidates will take place thereafter where candidates can discuss their preferred program for which they seek appointment.
- Appointments confirmed by **Friday, 15 December 2017** following VQ Board approval.

Further Information

Contact the Volleyball Queensland State Teams Co-ordinator Kylie Marshall on stateteams@vq.org.au or 07 3367 1991.



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